Date: 15-03-2024

TENDER NOTICE

Tender Notice Inviting Quotations For Installation And Configuration Of Koha-INTEGRATED LIBRARY MANAGEMENT SOFTWARE (CLOUD BASED)

Sealed quotations are invited from experienced Software Technology Company which deals with Cloud Computing Services of globally leading providers for Koha based customised Integrated Library Management Systems.

Following guidelines are to be maintained:

- Debian 12 Bookworm OS and Koha 23.11.xx (Latest stable) are to be installed.
- All software must always be up-to-date with latest stable versions.
- Complete automated management of all bibliographic data without any loss of data, all holdings' data, all users' membership accounts, circulations & fines, MIS reports, Web OPAC with real-time updated status, Barcode and QR Code ((including Patron card and Spine label) processing with RFID compatibility.
- Barcode and QR Code based Self Check-in / Check-out management.
- Fault tolerant system with fully automated backup and restoration management.
- Robust Cloud Computing Platform for round the clock availability anytime and anywhere.
- Unmetered bandwidth for unlimited ultrafast access
- Annual maintenance and support through spot visit/e-mail/telephone/remote login, up gradation of Koha, e-mail alert configuration, online training, etc.
- Daily automatic online back-up system and submit to the office or library.

Following points must be included in the library management software of Jamalpur Mahavidyalaya:

1. Cloud based Library Management System.

2. To keep record of different categories like; Books, E-Books, Journals, Newspapers, Magazines etc.

3. To classify the books subject wise.

4. To enter new books in user-friendly way.

5. E-Books search/Browse/ download facility.

6. Request copy/form (for request a copy of an article from a journal available in the library)

7. To keep record of complete information of books like; Book name, Author name, Publisher's Name, Date/Year of publication, cost of the book, Book purchasing date/ Bill No. /Acc. No/Call no. etc.

8. User-friendly check in and check out

9. Different criteria for searching a book like author wise/ subject wise/ year of publication/Publishers and auto suggestions option etc.

10. Different kind of reports like; Total number of issued books, number of journals, visitors reports etc.

11. Easy way to know how many books are issued to a particular user.

12. Easy way to know the status of a book.

13. Event calendar for librarian to remember their dates.

14. My notes section for librarian to write any note.

15. Online access for registered user to see the status of their books.

16. Email alert system for members to pay & return books and other activities.

17. Keep record of basic information of members, late penalty pay status, issued books etc.

18. Reservation of the book for user.

19. Subject location/specific location book in the library.

20. Display of new arrivals of the library in the library page

21. Maintaining privacy of the user data and library holdings

Beside above mentioned criteria, the following mandatory points must be included in website/Web OPAC designed for the college library:

(I) About Library

(II) Gallery

(III) Events

(IV) News & Notifications

(V) Book Search based on different criteria

(VI) Comments & feedback section

(VII) Contacts section

(VIII) Privacy policies, terms of use

(IX) Site Map

(X) Login & registration

(XI) Management of user profile

(XII) Alerts & Messages

(XIII) Link to external sites of NDL & open access resources

(XIV) User feedback

Terms and Conditions:

- ✓ Sealed quotations with relevant documents [Email ID, PAN, IT statement/return, etc.] are invited from reputed firms for purchasing the above item. All the quotation along with relevant documents must reach the office of Principal, Jamalpur Mahavidyalaya, Jamalpur, Purba Bardhaman, West Bengal – 713 408 within 07 days of publication of this tender in daily newspaper.
- ✓ The price of each of the above purpose in rupees must be clearly mentioned in the quotation.
- ✓ Activities should start within 5 days from the date of work order.
- ✓ Firms with previous experience of installation of above mentioned software in State Aided University(s) & Government Aided College(s) will be preferred.
- ✓ The college authority has the power to cancel the order anytime with or without prior notice.
- ✓ No TA/DA and carrying cost will be provided for installation & configuration of the software.
- ✓ No request through online (fax or Email etc.) will be accepted.
- ✓ Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons there to.

Incomplete quotation (without proper documentations and quotations which do not follow above mentioned terms and conditions) will be immediately rejected.

Date: 15-03-2024

Place: Jamalpur, Purba Bardhaman, W.B.

Sd/- Principal,
Jamalpur Mahavidyalaya,
Jamalpur, Purba Bardhaman.